
5 March 2020

Mr. Khoo Boo Cheong
Director
Temasek Laboratory

Dear Mr. Khoo,

NUS Safety & Health Awards (NUSSHA) 2020 - Notification of Category of Award

1. On behalf of the NUSSHA Judging Committee, I am pleased to inform you that the **Temasek Laboratory** has been awarded the **Commitment Award**.
2. The award will be presented to you by NUS Senior Management at the **NUS Safety & Health Award Ceremony 2020**. The ceremony will be held on **Thursday, 20 August 2020 (11am to 1pm)** at the **Shaw Foundation Alumni House**. More details of the ceremony will be sent to you separately.
3. We are also pleased to inform you that your department would be receiving a prize money of **\$1,000**. This has been made possible by the generous support of NUS Senior Management. More information regarding the allocation and utilisation of the prize money can be found in Appendix A.
4. We look forward to your continued participation in NUSSHA and your department's continued journey in building your safety and health management system. OSHE remains committed to partnering you in this journey and believe that under your strong leadership your department will achieve new heights of safety and health excellence.
5. Once again, heartiest congratulations!

Yours Sincerely,



Dr. Peck Thian Guan
Director
Office of Safety, Health & Environment
On behalf of the NUSSHA Judging Committee

NUSSHA Judging Committee Members:

1. Professor Yong Kwet Yew, Senior Vice President (Campus Infrastructure), Chairman
2. Dr. Peck Thian Guan, Director, Office of Safety, Health and Environment
3. Prof. Florence Ling Yean Yng, Vice Provost (Student Life), Office of the Provost
4. Prof. Philip Keith Moore, Director, Research Policies & Administration, Office of the Deputy President (Research and Technology)
5. Ms. Angeline Kwek Ai Lin, Director, NUS Enterprise
6. Mrs. Frances Silverayan-White, Director, Office of Risk Management

NUSSHA PRIZE MONIES

The prize monies are disbursed according to the following criteria based on the following criteria:

Tier	Eligibility Criteria	Award Category	No. of Full Time Staff		
			<50	50-200	>200
Tier I	1. Department which has <u>progressed</u> to next category of award or 2. First time participation in NUSSHA	Commitment	\$1,500	\$2,000	\$5,000
		Commendation	\$2,000	\$5,000	\$10,000
		Excellence	\$5,000	\$7,000	\$15,000
Tier II	Departments that have <u>maintained</u> the same award status.	Applies regardless of any award category achieved	\$500	\$1,000	\$2,000

For more information, please visit

<https://inetapps.nus.edu.sg/osh/portal/safetypromo/NUSSHA.html>

GUIDELINES ON THE USE OF NUS SAFETY & HEALTH AWARD (NUSSHA) PRIZE MONEY

1. There is no timeline imposed on departments in utilising the prize money as it is non-lapsable.
2. The amount will be credited to the department's account after NUS Safety & Health Award Ceremony in single payment by end May 2020.
3. Department should comply with Office of Financial Services (OFS) guidelines on expenditure of funds for departmental activities, e.g. staff welfare activities.
4. Departments have the flexibility to utilise the cash award on appropriate activities beneficial in the journey of continuous improvement to promote and sustain a safety and healthy workplace. These would include but not limited to:
 - a. talks, seminars, workshops, etc. on safety and health
 - b. staff gathering such as annual dinners, lunches, family day, games and sports, etc. to promote employees' satisfaction and health
 - c. initiatives that encourage employees' involvement and commitment to improve safety and health standards in the Department
 - d. giving recognition and rewards to excellent safety and health performers
 - e. activities that develop and promote a safety and health culture that is consistent with its values and achievement of departmental safety and health objectives
 - f. upgrading of workspaces and purchasing of new equipment for a safer and healthier workplace